



Coronavirus (COVID-19): Extension of telework for municipal employees

Municipality of Pontiac

February 17, 2020 – 2:00 p.m.

What you need to know:

- Considering the latest government guidelines in the context of COVID-19, municipal employees, not working in essential service operations, will continue to telework until further notice. **However, this situation is subject to change as the situation evolves.**

- **Maintained services:**
 - The town planning department;
 - Taxation and finance departments;
 - The fire department;
 - The collection of residual materials;
 - Snow removal operations;
 - Road works;
 - Activities at the wastewater treatment and drinking water filtration plants;
 - The two libraries (Luskville, Quyon).
 - The Commissioner for Oaths (**resumed January 11, 2021**);
 - The processing of access to information requests (**resumed as of January 11, 2021**).

- **Suspended services:**
 - Town Hall closed;
 - All activities in the three community centres are cancelled (Luskville, Quyon, Quyon Women's Institute);
 - Distribution of bottles for testing water;

■ **Town Planning Departments:**

For requests related to the urban planning department, citizens are invited to communicate their request directly:

- By e-mail: info@municipalitepontiac.ca;
- By telephone: 819 455-2401;
- By mail: 2024, route 148, Pontiac (Quebec) J0X 2G0.

■ **Payment of taxes, permits or other:**

Citizens are asked to make their payment for taxes, permits and/or any other payment as follows:

- By Internet via a banking institution:
 - Payment of taxes:
 - You must ensure that you enter the numbers 82030 followed by the letter F and your 10-digit identification number, for a total of 16 spaces in order for your payment to reach us properly.
 - Payment for permits:
 - You must ensure that you enter the numbers 82030 followed by the letter F and your 10-digit identification number, for a total of 16 spaces in order for your payment to reach us properly.
 - You must then send an email to normandin.valerie@municipalitepontiac.ca and include the following information:
 - Your name and address
 - The date of your payment by Internet
 - Your permit number
- By cheque: citizens can deposit or send their cheque in the box located at the entrance of the Town Hall located at 2024, route 148, Pontiac (Quebec) J0X 2G0.
- If you are unable to make your payment using either of these methods, please contact us so that we can make the necessary arrangements: 819-455-2401.

■ **Libraries:**

Complete opening of the libraries:

- Libraries open to the public with physical distance
- Free access to the collections

- Access to collective furniture
- Access to self-loan terminals
- Access to computer workstations
- Document loan and return service
- Referral and reader assistance service
- Online Services
- Citizens can also continue to reserve their documents in advance with the library staff and pick them up by appointment during the following hours:
 - Luskville
 - By phone: 819-455-2370
 - By email: admluskville@crsbpo.qc.ca
 - Opening hours: Wednesdays from 6:00 to 7:30 p.m.
 - Quyon
 - By phone: 819-458-1227
 - By email: biblioquyon@gmail.com
 - Opening hours: Monday, Wednesday, Thursday and Saturday from 1:00 p.m. to 4 p.m.

■ **Emergency situation**

- In order to maximize the safety of people on the Municipality's roads, any emergency situation outside the municipal office hours must be reported to 911;
- Examples of emergencies for which to call 911:
 - o Tree fallen on a road;
 - o Dead deer on the road (obstructing vehicle traffic);
 - o Road damaged due to heavy rain, collapse, major erosion;
 - o Icy road;
 - o Breakage in the water or sewer network;
 - o Spillage on a road, etc.
- To report any serious situation that requires police intervention:
 - o 819 459-9911 or 1 888 459-9911
- To report any minor problems related to public works such as potholes, blocked sewers, etc. :
 - o 819 455-2401;

o info@municipalitepontiac.ca;

To find out more information:

- If you are worried about the COVID-19: 1 877 644-4545;
- Governmental guidelines :
 - Quebec government (French): <https://www.quebec.ca/sante/problemes-de-sante/a-z/coronavirus-2019/>
 - Quebec government (English): <https://www.quebec.ca/en/health/health-issues/a-z/2019-coronavirus/>
 - Health Canada (French): <https://www.canada.ca/fr/sante-publique/services/maladies/maladie-coronavirus-covid-19.html>
 - Health Canada (English): <https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>
- Municipality of Pontiac's Website: www.municipalitepontiac.com
- Municipality of Pontiac's Facebook account: www.facebook.com/pontiacmun