MUNICIPALITY OF PONTIAC

PROVINCE OF QUEBEC
COUNTY OF PONTIAC

MINUTES of a regular meeting of the municipal council of the Municipality of Pontiac, held on Tuesday, July 9, 2019 at 7:30 p.m., at the Luskville Community Center, located at 2024, Hwy 148, Pontiac, those who were present:

Mrs. Joanne Labadie, Mayor, Mrs. Leslie-Anne Barber, Pro-Mayor and Councillors, Mrs. Nancy Draper-Maxsom, Mrs. Susan McKay, Mr. Tom Howard, Mr. Scott McDonald and Mrs. Isabelle Patry.

Also, present: Mrs. Geneviève Latulippe, Assistant Director General and Mr. Pierre Said, Executive assistant and a few ratepayers.

1. OPENING OF THE MEETING

Mrs. Joanne Labadie, President, observes quorum and proceeds with the opening of the meeting. The meeting starts at 7:30 p.m.

2. FLOOR TO THE PUBLIC AND QUESTIONS

Mrs. Joanne Labadie, President, takes note of the entries in the register of questions and gives the floor to the public.

3. ADOPTION OF THE AGENDA

1. Opening of the meeting
2. Floor to the public and questions
3. Adoption of the agenda
4. Adoption of the minutes of previous meeting
4.1 Minutes of the regular meeting held June 11, 2019 and the special meetings held on June 4, 18 and 26, 2019
5. Administration
5.1 Budgetary transfers
5.2 List of invoices to pay
5.3 List of fixed and preapproved expenses
5.4 List of incurred expenses for the month of July
5.5 Tabling of the report regarding the delegation of authorized expenditures from May 28 to June 24, 2019
5.6 Resignation of employee #15-0129 as a volunteer firefighter
5.7 Hiring of the director general
6. Public security
7. Public works
8. Public hygiene
9. Zoning and urban planning
10. Recreation and culture
11. Miscellaneous
12. Various reports and correspondence
13. Tabling of the register of correspondence
13.1 Correspondence received in the month of June 2019
14. Public question period
15. Closing of the meeting

IT IS MOVED BY Councillor, Mrs. Isabelle Patry and seconded by Councillor, Mr. Scott McDonald.

AND RESOLVED TO adopt the agenda with the following modification:

Addition of item 7.1

Amended agenda

1. Opening of the meeting
2. Floor to the public and questions
3. Adoption of the agenda
4. Adoption of the minutes of previous meeting
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5.6 Resignation of employee #15-0129 as a volunteer firefighter
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5.7 Hiring of the director general
6. Public security
7. Public works
7.1 Purchase of culverts and geotextile membrane for 2019 work
8. Public hygiene
9. Zoning and urban planning
10. Recreation and culture
11. Miscellaneous
12. Various reports and correspondence
13. Tabling of the register of correspondence
13.1 Correspondence received in the month of June 2019
14. Public question period
15. Closing of the meeting

4. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

4.1 Minutes of the regular meeting held June 11, 2019 and the special meetings held on June 4, 18 and 26, 2019

IT IS MOVED BY Councillor, Mrs. Leslie-Anne Barber and seconded by Councillor, Mrs. Susan McKay.

AND RESOLVED to adopt the minutes of the regular meeting held on June 11, 2019 and the minutes of the special meetings held on June 4, 18 and 26, 2019.

Carried

Councillor, Mrs. Nancy Draper-Maxsom is not in favor since she was absent from a special meeting.

5. ADMINISTRATION

5.1 Budgetary transfers

IT IS MOVED BY Councillor, Mrs. Susan McKay and seconded by Councillor, Mrs. Leslie-Anne Barber.
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AND RESOLVED THAT the Municipality carry out the budgetary transfers as described on the attached list in the amount of $193,160.58.

Carried

19-07-3814

5.2 List of invoices to pay

IT IS MOVED BY Councillor, Mrs. Isabelle Patry and seconded by Councillor, Mrs. Leslie-Anne Barber.

AND RESOLVED THAT this council authorizes the payment of invoices amounting to $316,039.13 (see appendix) for the period ending on June 26, 2019, and to debit budget posts related to the expenses mentioned on the said list.

Carried

19-07-3815

5.3 List of fixed and preapproved expenses

IT IS MOVED BY Councillor, Mrs. Susan McKay and seconded by Councillor, Mrs. Isabelle Patry.

AND RESOLVED THAT this council approves the list of disbursements and withdrawals done from May 28, 2019 to June 24, 2019, all for a total amount of $806,813.15

Carried

19-07-3816

5.4 List of incurred expenses for the month of July

THEREFORE, it is moved by Councillor, Mrs. Leslie-Anne Barber and seconded by Councillor, Mrs. Isabelle Patry.

AND RESOLVED to accept the incurring expenses shown in appendix A, for a total amount of $859.32 taxes included.

Carried
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5.5 Tabling of the report regarding the delegation of authorized expenditures from May 28 to June 24, 2019

5.6 Resignation of employee #15-0129 as a volunteer firefighter

WHEREAS employee # 15-0129 has informed the Fire Department Director, the former Acting Director General in writing of his resignation as of 14 June 2019 as a volunteer firefighter;

THEREFORE, it is moved by Councillor, Mr. Tom Howard and seconded by Councillor, Mrs. Susan McKay;

AND RESOLVED THAT Council accepts the resignation of employee # 15-0129 as a volunteer firefighter.

Carried

5.7 Hiring of the Director General

WHEREAS the Human Resources Committee conducted interviews with several candidates;

WHEREAS the candidacy of Mr. Pierre Said is the most interesting;

WHEREAS Mr. Said has a high level of skills in administration and public management;

WHEREAS Mr. Said is familiar with municipal affairs and, now, with the functioning of the Municipality;

WHEREAS the recommendations made by the Human Resources Committee and former Acting Director General, Ms. Charlotte Laforest;

THEREFORE, it is moved by Councillor, Tom Howard and seconded by Councillor, Mrs. Isabelle Patry.

AND RESOLVED THAT Council hires Mr. Pierre Said as General Director in accordance with the terms and conditions set out in his employment contract.
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IT IS ALSO RESOLVED THAT Council authorizes, on its behalf, the mayor to sign the employment contract with Mr. Said.

Carried

6. PUBLIC SECURITY

No discussion

7. PUBLIC WORKS

7.1 Purchase of culverts and geotextile membrane for 2019 work

WHEREAS the Public Works Department plans to replace nearly 30 culverts in 2019;

WHEREAS the Public Works Department does not have all the culverts in stock;

WHEREAS the amount for the acquisition of culverts should be greater than $25,000 and less than $100,000;

THEREFORE, it is moved by Councillor, Mrs. Isabelle Patry and seconded by Councillor, Mr. Tom Howard.

AND RESOLVED THAT the Public Works Department launches a call for tenders by invitation for the acquisition of culverts and the geotextile membrane.

IT IS ALSO RESOLVED THAT the expense be allocated to budget item 02 32000 629 and, if necessary, 59 13100 025.

Carried

8. PUBLIC HYGIENE

No discussion

9. ZONING AND URBAN PLANNING

No discussion
10. RECREATION AND CULTURE
No discussion

11. MISCELLANEOUS
No discussion

12. VARIOUS REPORTS AND CORRESPONDENCE
None

13. TABLING OF THE REGISTER OF CORRESPONDENCE

13.1 Correspondence received in the month of June 2019

14. PUBLIC QUESTION PERIOD
Mrs. Joanne Labadie, President, asks the people present if they have questions.

15. CLOSING OF THE MEETING

IT IS MOVED BY Councillor, Mrs. Susan McKay and seconded by Councillor Mr. Scott McDonald.

AND RESOLVED THAT this Council accepts the closing of the meeting at 9:15 p.m.

Carried
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Mr. Pierre Said
DIRECTOR GENERAL

Mrs. Joanne Labadie
MAYOR

"I, Joanne Labadie, mayor, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains within the meaning of section 142 (2) of the Municipal Code of Québec"
# Public Question Period

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<td><strong>1-Roch Phillion</strong></td>
<td>Mr. Phillion representing the Pointe-aux-Roches association says the Provincial Government’s map is unacceptable. <strong>Mayor Labadie tells him that the map is only a pause button. The Government will work in creating a better map with more topographical considerations. We expect that the new maps will be published in 2020.</strong></td>
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<td><strong>2-Joan Belsher</strong></td>
<td>Mrs. Belsher asks what article of the Municipal Code refers to the minutes not being posted until they are official online? <strong>Mayor Labadie says that it’s not an article. Mr. Said confirms.</strong></td>
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<td><strong>3-Francine Chartrand</strong></td>
<td>Mrs. Chartrand has a question concerning the special intervention zone. There will be a new mapmaking in mid-July. How will the citizens be informed of the steps the Municipality will take with the Ministry of Municipal Affairs? <strong>Mayor Labadie says that herself and Mrs. Geneviève Latulippe are working on a press release that will be shared on the Web site and Facebook.</strong></td>
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<td><strong>4-Louis Garneau</strong></td>
<td>Mr. Garneau asks could the Municipality consider amending its bylaws to permit trailers? The Municipality of Clarendon introduced something like this in 2017. Perhaps we could do something similar</td>
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<td><strong>5-Pierre Pratte</strong></td>
<td>Mr. Pratte talks about road safety on Tremblay road. The hay in the ditches is dangerous. Could we please have it cut. We can’t see the deers. <strong>Mayor Labadie says it will be done in the next three weeks following the road committee’s deliberations.</strong> Mr. Pratte mentions the sand at the intersections, he says that it’s dangerous. <strong>Mayor Labadie says that we will follow up on it.</strong> Mr. Pratte asks if a list of the flood victims has been given to the Government. He’s concerned about his name being on the flood victims list since he wasn’t.</td>
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<td>Mayor Labadie will verify that his name be removed from the list.</td>
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<td><strong>6-Rick Knox</strong></td>
<td>Mr. Knox comments on no documents on the table. Is this a decision that was made by Council or an administrative decision to not provide the documents? If you plan to not print the documents, could you please consider changing the format of the meetings to allow the public to emit comments before they are adopted.</td>
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<td><strong>Second question period</strong></td>
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<td><strong>1-Pierre Pratte</strong></td>
<td>Mr. Pratte says that during the flood, I asked the Municipality for help but was told that the Municipality could not help on private roads. I am getting a lot of slack from residents and I would like to know what piece of legislation indicates this. <strong>Mayor Labadie responds that it was a telephone call with the Ministry, Mr. Marie-Ève Coupal and some residents of road associations. It was in this phone call that we were formally prohibited. That being said, the Ministry said that if private owners register with the Ministry, they could incur expenses and then be reimbursed.</strong> Mr. Pratte mentions we also raised our road. Do we have to bring it back down? If it rains for any extended period of time, the road will wash away. We need culverts. Are they covered? <strong>Mayor Labadie says no. Culverts would have had to be purchased before the flood. Mr. Said will get back to Mr. Pratte.</strong></td>
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<td><strong>2-Roch Phillion</strong></td>
<td>Mr. Phillion thanks the Municipality for the grants. This year we are experiencing issues finding a contractor. Not sure a fire truck could have safely made it to our road. Now, I am getting estimates for $17,000 to $20,000 but, our total budget is about $16,000. We are relying on voluntary extra contributions. The situation is unsustainable.</td>
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| 3-Valérie Michaud | Mrs. Michaud asks when will the minor variance for the kennel be presented to Council. Mayor Labadie says in August. |